

# Jade Legare

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## SKILLS

- Team leadership
- Project planning, implementation and reporting
- Public speaking
- Project management software (Jira, EazyBI)
- Software development (C, HTML/CSS, JavaScript, Ruby/Rails)
- Software tools (Figma, Bootstrap, Microsoft suite)

## EDUCATION

### Bachelor of Computing (Co-op)

University of Guelph (2017-2022)

- Majoring in Software Engineering
- Minor in Business
- Leadership Certificate Candidate
- Dean's List (2021 GPA 4.0/91%)

## ACCOMPLISHMENTS

- 2021 Collin Cureatz Memorial Award for Co-op Student Involvement - *University of Guelph*
- Winner of the 2020 Co-op Tech Challenge - *Manulife*
- Speaker for Courage to Create: Space - *Women Techmakers*
- Panellist for GDSC USA Summit 2019 & 2020 - *Google Developer Student Clubs*
- Agile Project Management Certification

## PROFESSIONAL SUMMARY

Enthusiastic technical and business leader eager to contribute to team success through hard work, collaboration and excellent organizational skills. Focused on achieving organization goals and identifying opportunities for process improvements while maintaining a positive, productive and energetic environment. Open to full-time roles as early as Spring 2022!



## WORK EXPERIENCE:

### Agile Project Coordinator (Co-op)

Canada Revenue Agency

January 2021 - August 2021

- Developed and implemented significant reporting improvement strategies using EazyBI, Jira and CTR
- Provided support to new development teams through the roles of scrum master, product owner, and agile coach
- Mentored new employees by sharing resources, opportunities and activities to support their learning and development
- Assisted with release coordination activities by tracking and communicating the progress of 30+ teams

### Engineering Community Coordinator (Co-op)

Manulife

May 2020 - August 2020

- Planned and implemented employee engagement programs like hackathons, mentoring, and leadership training
- Planned and arranged meetings with internal and external individuals, enabling all parties to meet and discuss project progress
- Developed executive presentations and reports to facilitate project evaluation and process improvement for VP's and the CIO

### Software Test Specialist (Co-op)

Magnet Forensics

September 2019 - December 2019

- Identified and tracked defects within the software and supported developers in resolving problems
- Contribute to the improvement of processes and workflow within the team



## ADDITIONAL EXPERIENCE:

### GDSC Lead & Student Mentor

Google Developer Student Clubs at the University of Guelph

September 2019 - Present

- Create and support a community for students to learn new skills with a focus on Google technologies while leading the core team
- Prepare and deliver technical and non-technical presentations to students and staff at the University of Guelph

### Product Owner

Computer Science Project (CIS 4900)

- Oversaw software product development including the vision, backlog prioritization, creation and final delivery

### Events Manager

Guelph Women in Computer Science